Licensed Child Care Provider Training Requirements
Tools to meet training requirements

Pre-Service vs. Orientation Training
There are two types of initial training for child care providers: pre-service and orientation. Pre-service training must be completed prior to working with children. Orientation training must be completed within 30 days of employment.

Training Requirements
The training requirements include specific trainings and annual clock hours. Please use the chart to learn more about the specific training requirements and how to complete them. To meet the annual clock hours training requirement all licensed child care providers are required to have 3 clock hours of training focused on social emotional development and 12 clock hours of training focused on these 8 competencies:
1. Child growth and development, and learning or courses that align with the competency domains of child growth and development
2. Child observation and assessment
3. Family and community partnership
4. Guidance
5. Health, safety and nutrition
6. Professional development and leadership
7. Program planning and development
8. Teaching practices

PDIS and Approved Training Vendors
Many of the required trainings are offered free of charge through the Colorado Shines Professional Development Information System (PDIS) at https://ecpd.costartstrong.org. The Office of Early Childhood, Division of Early Care and Learning approves training vendors to provide required courses not currently on PDIS. Approved vendors may be found at www.coloradoofficeofearlychildhood.com/training.
<table>
<thead>
<tr>
<th>Course</th>
<th>Requirements Fulfilled</th>
<th>Availability</th>
<th>Timing</th>
<th>Frequency</th>
<th>Audience</th>
</tr>
</thead>
</table>
| Building & Physical Premises Safety/Storage of Hazardous Materials & Bio-Contaminants | Reg. 7.702.33D1  
Reg. 7.702.33D2  
Reg. 7.707.32A8                                                                                                          | Child care center directors or family child care providers should build a plan and train staff | Pre-Service       | One time  | All providers must be trained on the plan                                |
| Disaster Preparedness and Emergency Response                           | Reg. 7.701.100A                                                                                                                       | Child care center directors or family child care home providers should take the online FEMA training and build an emergency response plan | Pre-Service       | One time  | All providers must be trained on the plan                                |
| Prevention of Shaken Baby Syndrome and Abusive Head Trauma             | Reg. 7.702.33F  
Reg. 7.707.32A10                                                                                                             | Available online on PDIS and face-to-face through approved training vendors | Pre-Service       | Annually  | Providers working with children under 3                                 |
| Prevention of Sudden Infant Death Syndrome & Use of Safe Sleeping Practices | Reg. 7.702.3.E  
Reg. 7.707.75G                                                                                                               | Available online on PDIS and face-to-face through approved training vendors | Pre-Service       | Annually  | Providers working with infants under 12 months                           |
| Recognition & Reporting of Child Abuse & Neglect                      | Reg. 7.707.32A11  
Mandatory Reporter  
Reg. 7.702.33.C                                                                                                              | Available on PDIS                                                          | Orientation       | Annually  | All providers                                                            |
| Standard Precautions                                                   | Reg. 7.702.33.G  
Reg. 7.70732A4 fulfills prevention and control of infectious disease requirement                                            | Available through approved training vendors                                 | Pre-Service       | Annually  | All providers                                                            |
| CPR & First Aid Certification*                                         | Reg. 7.702.46.A5  
Reg. 7.702.47.D  
Reg. 7.702.52.B4  
Reg. 7.707.32.6                                                                                                              | Available through approved training vendors                                 | Pre-Service       | Depending on certificate received | Providers required to be certified in rule                                 |
| Introduction to CPR & First Aid Training                               | Reg. 7.702.52.B5                                                                                                                   | Available on PDIS                                                          | Orientation       | Bi-annually | Providers not required to be certified in CPR and First Aid              |
| Administration of Medication                                           | Reg. 7.702.52.C7 fulfills prevention of and response to emergency due to food and allergic reaction  
Reg. 7.707.32.7                                                                                                             | Available on the PDIS as a hybrid model, with Part I taken online and Part II taken through approved training vendors. Also available as face-to-face only training through approved vendors | Prior to administering medication | Training every 3 years; delegation annually | Staff designated to give medication                                      |
| Precautions in Transporting Children                                   | Reg. 7.702.59.C9                                                                                                                   | Child care center directors should create a driver training to be approved by licensing, and train all drivers. Family child care home providers should follow the procedures stated in rule | Prior to driving children                                                                 | One time     | Drivers                                                                  |
| Child Care and Preschool Immunization                                 | Reg. 7.70233N  
Reg. 7.707.32A9                                                                                                             | Available on PDIS                                                          | Orientation       | Annually  | Staff responsible for collection, review and maintenance of child immunizations records |
| Pre-Licensing                                                         | Reg. 7.707.32                                                                                                                       | Available through approved training vendors                                 | Pre-Service       | One time  | New family child care home providers                                     |

*Does not count toward annual training requirements