



LARGE CENTER DIRECTOR QUALIFICATION PATHWAY CHART

2.217.A.3- The director of the center must be present at the center at least sixty percent (60%) of any day that the center is open and Must complete ONE of the following options below to meet Large Center Director qualifications:

Qualification Pathway (Rule)	Verification	Experience Letter	Specific Requirements
2.214.A Large center directors must have a current director qualifications letter or certificate issued by the Department or a current Early Childhood Professional Credential level III or higher in version 3.0 as determined by the Department prior to working as the director of a large center	Copy of Director letter/certificate or copy of current Early Childhood Professional Credential	2.214.C. 1 Persons with an Early Childhood Professional Credential Level III Version 3.0 as determined by the Department; no additional experience is required	The Department will accept the purple Director qualifications letters with expiration date stickers until expiration date The Department will accept Early Childhood Professional Credentials Version 2.0 until expiration date The Department will accept Director Certificates or Credential Certificates issued by PDIS and located in their PDIS account
2.214.B.1 All individuals with a Bachelor's, Master's, or Doctorate degree in: a. Child Development; b. Child Psychology; c. Early Childhood Education; d. Early Childhood Special Education; e. Educational Leadership and Administration; f. Elementary Education; g. Family and Human Development; h. Family Studies; or, i. Special Education, from an accredited college or university are considered fully director qualified	Official Transcripts *Sent directly from the Registrar's Office by secure email or in a sealed envelope to the <i>applicant</i> . Applicant uploads official transcript into application	2.214.C. 1 Persons with a Bachelor's, Master's, or Doctorate degree with a major emphasis as listed in rule Section 2.213.B.1; no additional experience is required	Transcripts must be official and verifiable to be accepted by the Department Degree must be awarded or conferred on the Official Transcript Diplomas are not accepted in place of Official Transcripts. The Department must be able to review coursework completed during degree program
2.214.B.3 Completion of a course of training approved by the Department that includes course content listed at Rule Section 2.213.B.2; and experience listed at Rule Section 2.214.C	Copy of the current and verifiable document/s	May be required based on the course of training	Examples include a current Colorado Department of Education (CDE) Teaching License with the following endorsements: ECE, ECSE, Elementary Education, Principal Licensure or Special Education Course of training must be previously verified and approved by the Department
2.214.C.2 Persons with an Associate's degree in ECE or Child Development must have completed the ten (10) required ECE courses or equivalent courses listed at 2.214.B. 2 <i>and</i> must have three (3) months (455 hours) of verified experience	Official Transcripts *Sent directly from the Registrar's Office by secure email or in a sealed envelope to the <i>applicant</i> . Applicant uploads official transcript into application	Three (3) months (455 hours) of verified experience. Experience is verified with an official experience letter. Verified experience must be in the care and supervision of four (4) or more children less than eight (8) years of age who are not related to the individual. Experience verification letters must: -Be on company letterhead -Include the ages of children worked directly with -State the ages of children worked directly with (separate children over age 8 from children under age	All accepted college coursework grades must be a "C" or better 2.214.B.2 a. Intro to Early Childhood Education b. Intro to Early Childhood Education Techniques c. Guidance Strategies for Young Children -or- Department approved Colorado Pyramid Plus Approach Training d. ECE Nutrition, Health and Safety e. Admin of Early Childhood Care and Education Programs. F. Admin: Human Relations for ECE or Intro to Business





Qualification Pathway (Rule)	Verification	Experience Letter	Specific Requirements
2.214.C.3 Persons with a Bachelor's degree in an unrelated field must have completed the ten (10) required ECE courses or equivalent courses listed at 2.214.B. 2 and must have three (3) months (455 hours) of verified experience	Official Transcripts *Sent directly from the Registrar's Office by secure email or in a sealed envelope to the <i>applicant</i> . Applicant uploads official transcript into application	Three (3) months (455 hours) of verified experience. Experience is verified with an official experience letter. Verified experience must be in the care and supervision of four (4) or more children less than eight (8) years of age who are not related to the individual. Experience verification letters must: -Be on company letterhead -Include the ages of children worked directly with -State the ages of children worked directly with (separate children over age 8 from children under age 8) -Include verifiable information such as date, date of employment, role, contact information of employer -Be signed by the Director, Owner, HR Representative or PDIS Representative https://www.coloradoshinespdis.com/s/early-childhood-experience-explained?language=en_US	g. Curriculum Development: Methods and Techniques h. ECE Child Growth and Development i. The Exceptional Child j. Infant and Toddler Theory and Practice -or- Department Approved Expanding Quality Infant/Toddler Training (EQIT) Course/s must be equivalent to three (3) semester credit hours
2.214.C.4 Persons with no degree must have completed the ten (10) required ECE courses or equivalent courses listed at 2.214.B. 2 and must have six (6) months (910 hours) of verified experience	Official Transcripts *Sent directly from the Registrar's Office by secure email or in a sealed envelope to the <i>applicant</i> . Applicant uploads official transcript into application	Six (6) months (910 hours) of verified experience. Experience is verified with an official experience letter. Verified experience must be in the care and supervision of four (4) or more children less than eight (8) years of age who are not related to the individual. Experience verification letters must: -Be on company letterhead -Include the ages of children worked directly with -State the ages of children worked directly with (separate children over age 8 from children under age 8) -Include verifiable information such as date, date of employment, role, contact information of employer -Be signed by the Director, Owner, HR Representative or PDIS Representative https://www.coloradoshinespdis.com/s/early-childhood-experience-explained?language=en_US	2.214.B.2 a. Intro to Early Childhood Education b. Intro to Early Childhood Education Techniques c. Guidance Strategies for Young Children -or- Department approved Colorado Pyramid Plus Approach Training d. ECE Nutrition, Health and Safety e. Admin of Early Childhood Care and Education Programs. F. Admin: Human Relations for ECE or Intro to Business g. Curriculum Development: Methods and Techniques h. ECE Child Growth and Development i. The Exceptional Child j. Infant and Toddler Theory and Practice -or- Department Approved Expanding Quality Infant/Toddler Training (EQIT) Course/s must be equivalent to three (3) semester credit hours





<p>2.214.C.5 Additional requirements for verified experience include:</p> <ul style="list-style-type: none"> a. Verified experience acquired in a school-age child care center may count for up to half of the required experience for director qualifications. The other half of the required experience must be working directly with children in a child development program; and b. For family child care home experience to be considered, the applicants must be or have been, the licensee in the state of Colorado. 	<p>If 910 hours of experience is required, 455 of the hours must be with children 0-8 years of age. The other 455 hours may be with school-age children over the age of 8</p> <p>Copy of the license verifying license status and open/closure dates required</p>
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Additional Information:

- All International Official Transcripts awarded outside of the United States must be evaluated for United States equivalency. The Department accepts evaluations from organizations approved by The National Association of Credential Evaluation Services (NACES). www.naces.org/members. Unfortunately, international experience is not accepted by the Department.
- As of 06/14/2021 the Early Childhood Professional Credential (ECPC) Version 3.0 system has gone into effect. Individuals can meet Large Center Director qualifications based on their ECPC version 3.0 Level III (3). Individuals that have an ECPC Version 2.0 may use their Credential Level IV (4) until expiration.
- Child Development Associate CDA Council website: <https://www.cdacouncil.org/en/>
- Early Childhood Professional Credential- Colorado Shines PDIS: <https://www.coloradoshinespdis.com/s/login/>
- Department approved Expanding Quality in Infant Toddler Care Initiative (EQIT) is equivalent to Infant and Toddler Theory and Practice. <https://cdec.colorado.gov/expanding-quality-in-infant-toddler-care-initiative>
- Pyramid Plus Approach- Healthy Child Care Colorado: <https://healthychildcareco.org/>
- Teacher License- Colorado Department of Education: <https://www.cde.state.co.us/cdeprof/endorsementrequirements>
- United States Department of Education Accreditation: <https://ope.ed.gov/dapip/#/home>

